



## **RESERVE FUNDS POLICY**

Updated Sept. 28, 2018

It shall be a policy of the Florida Wildflower Foundation to hold at least \$300,000 in reserve to be used as emergency operating funds. Reserve funds shall be placed in lower risk investments that can easily be liquidated. The overall investment strategy must follow the Florida Uniform Prudent Management of Institutional Funds Act and maintain a diversified portfolio that balances growth and income. Due care should be taken to ensure investments are keeping with the mission and vision of the Foundation.

Once the funds in this reserve established by the board exceed \$400,000, the interest and dividends may be withdrawn on a quarterly basis to fund operations of the Foundation. If the fund balance drops below \$400,000 at any point, no additional withdrawals will be made without executive committee approval for amounts under \$5,000, or full board approval for amounts over \$5,000, until the fund balance exceeds \$400,000. Once the fund balance exceeds \$500,000, the interest and dividends will be required to be withdrawn quarterly and the money spent on the operations of the Foundation. If all administrative functions of the Foundation are funded by the income from the reserve fund, the full board shall vote annually as to what programs will receive additional support with the excess funds.

Originally adopted Feb. 16, 2012